

**Board of Pilot Commissioners for the Bays of  
San Francisco, San Pablo, and Suisun**

660 Davis Street, San Francisco, CA 94111  
Phone: (415) 397-2253 Fax: (415) 397-9463  
bopc@ca.gov

**PILOT TRAINEE TRAINING PROGRAM ENTRANCE EXAM APPLICATION**

Please attach a copy of your merchant mariner credential or federal license and verified documentation that you meet the minimum eligibility requirements set forth in Title 7, California Code of Regulations (7CCR), Section 213 (e). Also attach documentation for all experience for which you seek experience points set forth in 7 CCR Sec. 213 (f).

Documentation may include:

- Certificates of discharge
- Original letters from your employer signed by appropriate officials or licensed masters (including contact information)
- Pilotage receipts

Except where experience is documented by certificates of discharge, experience must be documented by declarations complying with California Code of Civil Procedure section 2015.5 by both you and the person verifying the minimum eligibility requirements or experience. A sample declaration form is attached to this application.

Applicants submitting service on vessels which are of a configuration or in a service other than that of a standard class commercial vessel (mobile offshore drilling units, self-propelled dredges, integrated tug/barge units, etc.) must submit a copy of the vessel's certificate of inspection.

*Documentation of your experience will make a material difference in your ability to compete with your peers for the limited number of positions available. Calendar days of service must be documented. Days of service may not be calculated by totaling command hours and dividing by eight. Read 7 CCR Sec. 213 (f) **CAREFULLY**. If you have any questions, contact the Board of Pilot Commissioners office.*

Acceptance in the Pilot Trainee Training Program is contingent on passing a job-related physical examination. The standards currently utilized by the Board of Pilot Commissioners are the contained in Navigation and Vessel Inspection Circular (NVIC) 04-08, but the standard may change prior to the exam.

Name (First, Middle, Last): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

USCG license held: \_\_\_\_\_

Date of issue of merchant mariner credential or federal license: \_\_\_\_\_

Endorsements or limitations: \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a criminal offense, misdemeanor, or entered a plea of nolo contendere other than for a minor traffic offense?

- ☐ No
- ☐ Yes

If you answered "yes" to this question, please provide details of the conviction so that it can be evaluated to determine if it is substantially related to the qualifications, functions, or duties of a pilot.

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Are you currently in violation of a court order to provide child or spousal support?

- ☐ No
- ☐ Yes

If you answered "yes" to this question, please provide the date of the order and describe the steps you are taking to resolve the matter.

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Do you have any condition which may limit your ability to satisfactorily perform the duties of a trainee or pilot, or to pass a physical examination?

- ☐ No
- ☐ Yes

If you answered "yes" to this question, please describe any accommodations that can be made for your condition.

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A false answer to any question in this application may be grounds for disqualification from further participation in the selection process, acceptance into the training program, or dismissal from the program after entry and recovery of any training stipend provided and/or any costs incurred by the Board of Pilot Commissioners.

All statements are subject to investigation, including verification by former employers, the U.S. Coast Guard, and the appropriate authorities. All of the

information provided will be considered in determining a candidate's qualifications for acceptance into the Pilot Trainee Training Program.

### **APPLICANT STATEMENT**

I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents are true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of a pilot license.

I consent to the release of information concerning my employment and sea service by my employers, the U.S. Coast Guard, law enforcement agencies, and other individuals and agencies to authorized members and employees of the Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun.

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Signature

Date

**Return to:**

**Board of Pilot Commissioners  
660 Davis Street  
San Francisco, CA 94111**

**DECLARATION UNDER PENALTY OF PERJURY VERIFYING EXPERIENCE**

I declare under penalty of perjury under the laws of the State of California that the foregoing statement of experience is true and correct.

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Date

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Signature of person verifying experience

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Date

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Signature of applicant